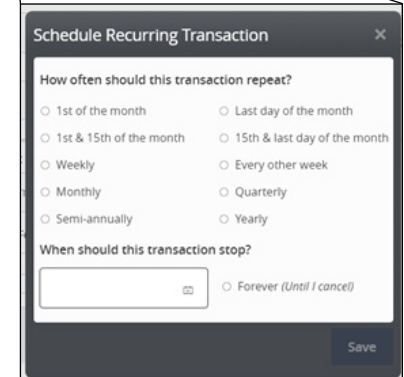
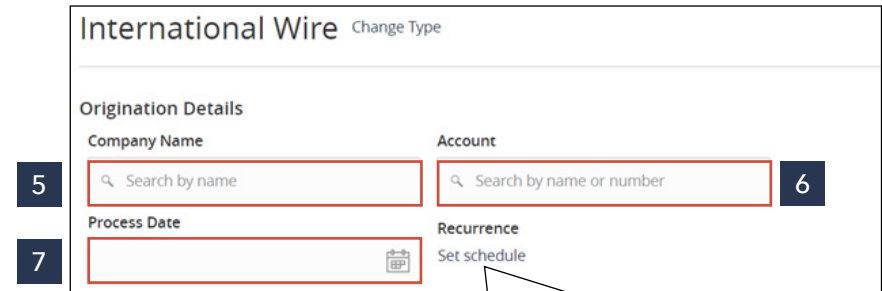
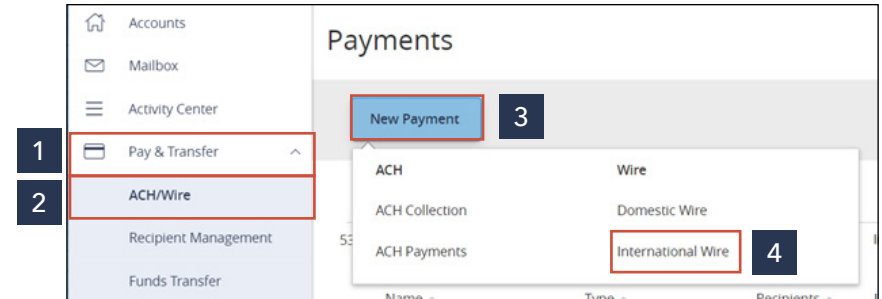


1. On the left hand menu, select **Pay & Transfer** to expand the dropdown menu.
 2. Select **ACH/Wire**.
 3. Select **New Payment**.
 4. Select **International Wire**.
 5. Click in the Search by Name dropdown box to select the **Company Name**.
 6. Select the **Account**.
 7. Click the Calendar Icon 📅 to select the **Process Date**.
- Optional: To setup reoccurring payments, click Set Schedule.



8. Select **Recipient/Account** to search by name or account.

Note: Wires can only be originated for existing recipients. To create a new recipient, click + New Recipient or create one under the Recipient Management tab on the left hand menu.

Note: Currency will default to USD - U.S. Dollar. To process a foreign currency wire, please contact your account officer.

9. Enter the wire **Amount**.

Optional: Check the Notify Recipient box to send an email confirmation to the recipient on the processing date.

Optional: Enter Message to Beneficiary, Purpose of Wire and/or Description.

10. Click **Draft** to submit the transaction for approval.

Note: Click Approve if you do not require dual approve. You will then be prompted to enter your secure token. Key in your Token and then click the Verify button.

All wires can be viewed in the Activity Center.

The screenshot shows a wire transfer form with the following elements:

- 8**: A search box labeled "Recipient/Account" with the placeholder text "Search by name or account."
- 9**: A currency dropdown menu set to "USD - U.S. Dollar" and an amount input field set to "\$0.00".
- A checkbox for "Notify Recipient" and a "+ New Recipient" button.
- OPTIONAL WIRE INFORMATION** section with expandable fields for:
 - Message to Beneficiary
 - Purpose Of Wire
 - Description
- 10**: A "Draft" button highlighted in red, along with "Cancel" and "Approve" buttons.

The dialog box contains the following text and elements:

- An information icon (i) in a blue circle.
- Secure Access Token Required**
- A message: "A secure access code is required to authorize this transaction. Please enter it below."
- An input field labeled "Enter token".
- "Cancel" and "Verify" buttons at the bottom.